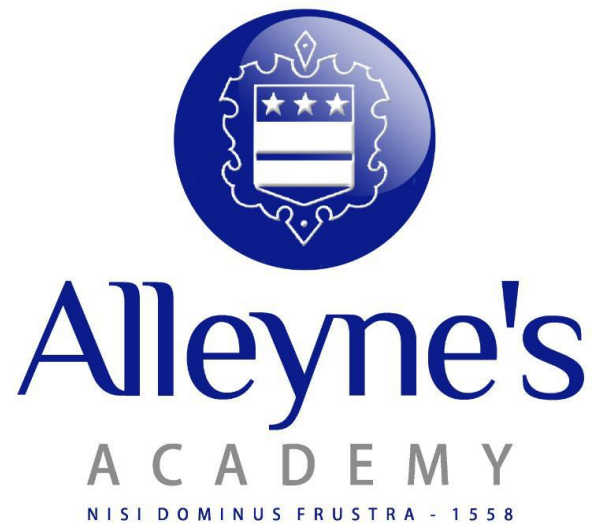




PROVIDER ACCESS POLICY

Responsible	Director of Business and Finance
Approved by Governors	September 2025
Renewal Date	September 2026

Contents

1.	Introduction/Rational.....	3
2.	Student Entitlement.....	3
3.	Meaningful Provider Encounters	3
4.	Management of Provider Access Requests Procedure	4
5.	Opportunities for Access.....	4
6.	Premises and Facilities	5

1.0 Introduction/Rationale

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purposes of giving them information about the provider's education or training offer.

This policy complies with the Academy's legal obligations under Section 42b of the Education Act 1997 and is seen as best practice within careers provision. *(Providers include Higher Education establishments, Further Education establishments, Employers, Apprenticeship providers, Internship providers, Traineeship provider*

2.0 Student Entitlement

Students in years 9-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses at each transition point.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are a minimum of two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider
- (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

3.0 Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

4.0 Management of Provider Access Requests Procedure

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

A provider wishing to request access should contact:

Mr C Bailey,
Deputy Headteacher
Telephone: 01785 337400
Email: cbailey@alleynes.staffs.sch.uk

5.0 Opportunities for Access

A range of events, integrated into the Academy Careers Programme, will offer providers an opportunity to speak to students and/or their parents/carers. These are highlighted below, along with the activities that are scheduled for the next academic year.

	Autumn Term	Spring Term	Summer Term
Year 9	Assembly & tutor group opportunities Next Engineers Discovery Day 1	Assembly & tutor group opportunities Next Engineers Discovery Day 2 Year 9 options evening Careers fair	Assembly & tutor group opportunities Technical/vocational tasters at local college/s, training providers
Year 10	Assembly & tutor group opportunities Technical/vocational tasters at local college/s, training providers	Assembly & tutor group opportunities Technical/vocational tasters at local college/s, training providers Careers fair	Assembly & tutor group opportunities Careers guidance interviews (IAG) Work experience Technical/vocational tasters at local college/s, training providers

Year 11	Assembly & tutor group opportunities Careers guidance interviews (IAG) Apprenticeship Fair Army work experience (residential) Technical/vocational tasters at local college/s, training providers Sixth form open evening	Assembly & tutor group opportunities Careers guidance interviews (IAG) Y11 Parents Contact Evening with subject teachers Careers fair	Assembly & tutor group opportunities Careers guidance interviews (IAG)
Year 12	Assembly & tutor group opportunities Careers guidance interviews (IAG) Lancaster University	Assembly & tutor group opportunities Careers guidance interviews (IAG) Degree apprenticeship options (Staffs Uni) Careers fair	Assembly & tutor group opportunities Work Experience Careers guidance interviews (IAG) UCAS Careers Fair
Year 13	Assembly & tutor group opportunities Careers guidance interviews (IAG) Lancaster University Other university H/E internal/external visits	Assembly & tutor group opportunities Careers guidance interviews (IAG) Careers fair	Assembly & tutor group opportunities Careers guidance interviews (IAG)

The Academy policy on safeguarding (please see our website) sets out the Academy's approach to allowing providers into the Academy as visitors.

6.0 Premises and Facilities

The Academy will make the main hall, theatre, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider

presentations. This should all be discussed and agreed in advance of the visit with the careers' leader.